



## Matipo

### Key Site Information

sKIDS provides fun, play-based learning experiences for your children before school, after school, and during holidays. Whether your child attends daily or occasionally, each visit is an exciting adventure!

#### Term Programme

At sKIDS, we are proud to run the 'Adventure Programme', an industry leading framework designed to nurture children's potential through play. Our Adventure Programme consists of seven fun-filled categories where children learn how to interact with others and reach key developmental milestones.

Our after-school programme 'Stay and Play' is the perfect opportunity for children to participate in fun activities, build close friendships and wind down after a busy day at school.

#### Holiday Programme

'Holiday HQ', the ultimate kids' holiday programme, breaks the school routine with unique experiences at select sites. Each day brings new excitement with diverse themes, engaging activities, and entertaining incursions and excursions for an unforgettable break.

#### sKIDS Matipo Website

Visit [www.skids.co.nz/matipo](https://www.skids.co.nz/matipo), to find our contact details, Term & Holiday Programme schedules, and links and pricing on our booking system, Enrolmy. Bookmark this page on your phone for easy access!

#### Making a Booking

On <https://www.skids.co.nz/matipo>, you'll find links to our booking system on Enrolmy, for each term and holiday programme. Here's how it works:

- **Term:** Choose between a recurring booking (same day every week) or a casual booking (irregular/one-off) for your child.
- **Holidays:** Select the specific days you need during the school holidays.

#### OSCAR Subsidy

Did you know our programmes are eligible for the OSCAR Subsidy? Eligible families can get up to 20 hours free care during the school term and up to 50 hours free care during the school holidays. Check [www.skids.co.nz/OSCAR](https://www.skids.co.nz/OSCAR) for more information.

#### Team Members

Our team, selected to meet community needs, serves as a genuine extension of the school and family home. You'll be welcomed by our sKIDS Matipo team, led by Programme Manager and Programme Assistant.

We are proud to offer industry-aligned training and professional development through our sKIDS Academy. This sector-leading initiative supports our team with essential and refresher training, workshops, and on-the-job assessments before they begin working with us. Our dedicated team members also hold current first aid certifications and are thoroughly vetted to ensure they are fully prepared to care for your child.



Stay and Play

3:00pm - 6:00pm

Holiday HQ

7:30am - 5:30pm



### Future Ready

We understand the importance of an easy transition between school and skids for the children in our care. At skids we engage with both your school and the school community in the design and structure of our programmes to ensure our programme aligns with the values, priorities and requirements of your school and community and to the interest and needs of the children in our care.

### School Partnership

We are committed to providing programmes that engage and support the children in our care in gaining knowledge, skills and developing positive interactions that will contribute to their success and wellbeing today and in the future. This is reflected in our researched and industry leading Adventure Programme, Collab and Holiday HQ. We continually adapt our programme to meet the needs of our school and communities and we engage regularly with families for feedback and ideas.

### Child Information

With over 28 years of experience in the out of school care sector, we are proud of our reputation for excellence in operational safety and quality of programmes. We have specifically developed systems and real time reporting for any safety measures across our programmes. When enrolling your child, we kindly ask you to provide detailed information including primary care contacts, dietary needs and allergies, medical administration and any special considerations that we should be aware of. This helps our staff prepare the programme for your child, and access important information when required. For any medical administrations, we ask that a primary caregiver complete a form on site with our team.

### Food

Our food menu is created to provide your child with nutritious options that prepare them for a great day ahead or satisfy a hungry tummy after a long day at school! We consider the community of our children in our programme and cater to allergies and cultural needs where possible.

### What to Expect?

To ensure the safety of children in our care, we kindly ask you to sign your child in and out using our tablet or by scanning a QR code located on the parent's table. When starting a programme for the first time, our team members will drop off and pick up your child from their classrooms until they feel confident doing it on their own. During their first week, your child will be introduced to all the other children, shown around the programme, and paired with an older buddy to help them adjust to our programme.

### Late Fee

To help accommodate your busy schedules, we offer a 5-minute grace period for late collections and early drop-offs. If you need a bit more time, a fee of \$1.00 per minute will apply after the programme session ends. For short sessions, if the extra time exceeds 15 minutes, we'll automatically change your booking to the longer session.

### Cancellation Policy

To ensure we can provide the best experience for your children, we kindly ask that any cancellations be made at least 72 hours (3 working days) before the session starts to avoid charges. If your child is unwell and it is less than 72 hours ahead of your booking, please notify our programme team directly via the site email or message. If you are unable to provide 72 hours notice due to an unwell child, we kindly request a medical certificate to enable a credit.

### Change Policy

We realise plans can change, so if you need to move a booking to another day or switch to a different session, please notify our customer service team at least 24 hours before the session to avoid charges for your booking. Email us at, [diksha@skids.co.nz](mailto:diksha@skids.co.nz)

### More Info

We're here to help! For more information about our services, feel free to reach out to our customer service team at [diksha@skids.co.nz](mailto:diksha@skids.co.nz) or give us a call at [021 213 4652](tel:0212134652). You can also explore our Family Handbook for detailed information and check out our FAQs for answers to common questions, [www.skids.co.nz/FAQ](http://www.skids.co.nz/FAQ)